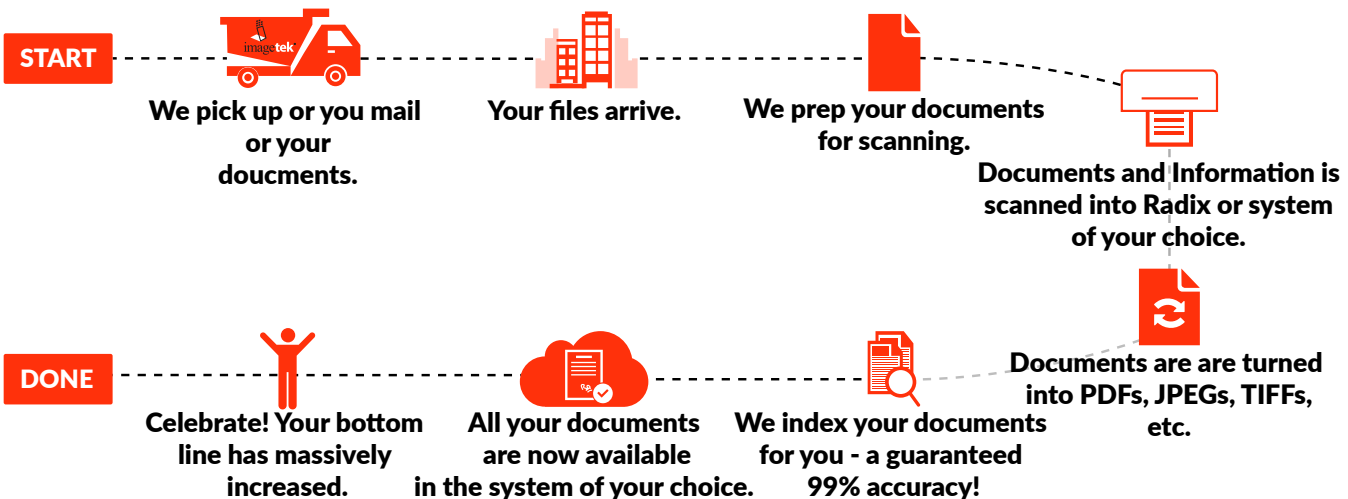


Business Process Outsourcing

Reduce Your Clutter - Increase Efficiency

Large or small, public or private, anywhere in the world... virtually all organizations have documents that need to be archived and/or retrieved. These documents can consist of paper files, microfilm, and/or historical books. It takes time and effort for an organization to keep the files secure and catalogued in way they are easily found. ImageTek provides a solution to clear the clutter while saving the organizations valuable time and money.

How We Do It:



FAQ

1. There are no requirement to the have the documents scan ready
2. Documents can be picked up by ImageTek employees if you choose
3. Your documents are stored in our secure location, with authorized personall having access
4. We scan your documents into your RADIX portal (or system of your choice)
5. We have an accuracy of 99.78%, which is high above the average - where other companies make 200 errors, we only make 40!

